

**The Arc of Franklin & Fulton Counties Employment Application**

*Applications are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or in the presence of a non-related medical condition or handicap.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you a citizen of the United States of America?  Yes  No Social Security #: \_\_\_\_\_

Have you applied here before?  Yes  No When? \_\_\_\_\_ Position applied for: \_\_\_\_\_

Start Date: \_\_\_\_\_  Full time  Part time  Temporary  Other: \_\_\_\_\_

**Employment Experience:** Start with your present job or last job. Include military assignments and volunteer activities. Exclude organizational names with indicate race, color, religion, sex, or national origin.

**Employer 1:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Phone #: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Dates of employment: From \_\_\_\_\_ to \_\_\_\_\_ Salary or hourly rate: \_\_\_\_\_

**Employer 2:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Phone #: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Dates of employment: From \_\_\_\_\_ to \_\_\_\_\_ Salary or hourly rate: \_\_\_\_\_

**Employer 3:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Phone #: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Dates of employment: From \_\_\_\_\_ to \_\_\_\_\_ Salary or hourly rate: \_\_\_\_\_

*"This facility is funded through a contract with the  
Franklin-Fulton County Mental Health/Intellectual Disabilities/Early Intervention"*

*The Arc of Franklin & Fulton Counties is affiliated with the Arc of the United States, The Arc of Pennsylvania,  
and other local chapters of The Arc across the country.*



**The Arc of Franklin & Fulton Counties Employment Application Part 2**

**Education:**

Schools/ Colleges Attended:	# of Years	Year Grad	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Describe any special qualifications for this job:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Drivers License #:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Expiration:** \_\_\_\_\_

**References:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Are you a veteran of the U.S. Military service?  Yes  No

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment. In the event of employment, I understand that false or misleading information on my application or interview may result in termination.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Personnel Department Only**

Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Please return application to: The Arc, 2314 Philadelphia Avenue, Chambersburg, PA 17202*

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